

ALVECHURCH PARISH COUNCIL

HUMAN RESOURCE COMMITTEE MEETING – 2020/08/12 - 01

MINUTES OF THE HUMAN RESOURCE COMMITTEE MEETING held via Zoom on Wednesday 12th August 2020 at 11.00am.

[The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020]

PRESENT: Councillor A Willetts (Chairman), Cllrs; Freeman, Humphries (By invitation), Wallis, Worrall (By invitation)
In attendance: Mrs J Smailes – Parish Clerk/Minute Taker

AGENDA

1. APOLOGIES

Apologies were received and noted from Cllrs; Helmore and Lambert.

2. DECLARATIONS OF INTEREST

None.

3. DISPENSATION REQUESTS

None.

EXCLUSION OF THE PUBLIC & PRESS CLOSED SESSION

4. STAFFING

4a. **Caretaker/Maintenance Person.**

- **Resolved** to advertise for a Caretaker/Maintenance Person.

4.b **Office Arrangements/Covid Guidelines**

- **Resolved** that the Parish Office would remain closed for the foreseeable future.

Clerk and Assistant Clerk to continue to work from home. Assistant Clerk to visit office only when necessary to collect information, 'post' agendas etc.

Office working arrangements to be re-access February 2021.

There being no further business the meeting closed at 12.30pm

Chairman

Date