

# ALVECHURCH PARISH COUNCIL

PARISH COUNCIL MEETING – 2020/06/08-153

MINUTES OF THE PARISH COUNCIL MEETING held via Zoom on Monday 8<sup>th</sup> June 2020 at 7.00 pm.

*[The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020]*

**PRESENT:** Councillor M Worrall (Chairman), Cllrs. Baxter, Cypher, Freeman, Helmore, Hornsby, Humphries, Lewis, Wallis and Willetts.

**Also present:** DCllrs: English and Van der Plank, DCllr/CCllr Hotham, Mr R Peach and Mrs C Mason (Assistant Clerk)

**In attendance:** Mrs J Smailes – Parish Clerk/Minute Taker

## AGENDA

1. APOLOGIES

None.

2. DECLARATIONS OF INTEREST

None.

3. DISPENSATION REQUESTS

None.

4. MINUTES OF PREVIOUS MEETING

Approval of the Annual Council Meetings Minutes, held on 11<sup>th</sup> May 2020, were proposed by Cllr Worrall. **Unanimous.**

5. YOUTH ENGAGEMENT/CITIZENSHIP

Cllr Helmore thought it to be an excellent agenda inclusion and inquired as to which junior groups had so far been approached. The Clerk stated that given the current Covid-19 restrictions she had not furthered this item of business, however; stated that once restrictions were lifted that it was her intention to issue an invitation to the local schools, via the Head Teacher, and to The Lounge inviting them to participate in future meeting.

Cllr Worrall proposed that Youth Engagement/Citizenship remain a regular monthly agenda item. **Unanimous. Action – Clerk.**

6. DISTRICT COUNCILLORS REPORT

Cllr Worrall reminded Members that they had been provided with a copy of DCllr English/Van der Plank's written report prior to the start of the meeting (*shown in its entirety below*) **Noted**

Cllr Worrall then invited DCllr/CCllr Hotham to provide his verbal report:

Cllr Hotham stated that there were a number of controversial Planning Applications in Hopwood which had commanded his attention namely; a Change of Use to Storage/Light Industrial application and a proposal on Redhill Lane.

**Chairman** .....

**Date** .....

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Cllr Hotham also advised that BDC intended re-introducing its Car Parking charges in relation to all BDC owned Car Parks as of 1<sup>st</sup> July. Cllr Hotham expressed his own opinion which was that he felt such action would not aid local retailers at this time and believed the re-introduction of these charges should be delayed, however; advised BDC makes a significant income from this revenue stream which he felt explained BDC's decision.

Cllr Hotham went on to inform Members of the 'Pop-up site' in the middle of Bromsgrove which was located on the original Market Hall site; advising that it had been BDC's intention to spend approximately £300k for an 18mth period to trial the hosting of events/specialised markets etc. However, he personally had voted against the initiative, believing also that given the Covid-19 restrictions such work would be placed on hold allowing BDC Members to revisit the decision, however; he stated that the structure was instead nearing completion which he felt was inconceivable at this time.

Cllr Hotham also reported he had received requests to support an application for signage, warning of horse/riders in Lea End Lane but stated this could not be furthered with WCC Highways at this time given there was planning enforcement action pending in relation to the stables.

Cllr Hotham stated that schools had recently re-opened with a 60% attendance rate which it was felt would slowly increase over the next few weeks. He reported that the Covid-19 infection rate in the local Care Homes was stabilising; that in 'acute care' across both hospital sites, there were currently 20 confirmed Covid-19 cases; that PPE no longer appeared in short supply with it now being offered to dentists who were due to re-open shortly.

The 20mhp Scheme through Alvechurch had since been 'signed off' and public consultation would commence shortly for a period of 21 days.

Cllr Hotham advised PROW had addressed a number of conflicts in relation to the use of footpaths across owners land and this was mainly due to increased activity during Covid restrictions, where individuals had not kept to designated footpaths; also that there was a national shortage of gates which had compounded issues.

Finally Cllr Hotham reported on the J4/M5/J1/M42 road works which were likely to result in commuter disruption.

Cllr Worrall queried whether given BDC had bought back a number of its assets relating to the Artrix Theatre whether it had any clear intentions for the premises? Cllr Hotham responded BDC Members had been unaware of the £120k spend to purchase lighting, the stage etc. from the Artrix.

Cllr Worrall also inquired whether the Arrow Fields Planning Application was likely to be 'called in' given the discrepancies identified in the application or whether it would be a delegated officers decision? Cllr Worrall confirmed that the APC Planning Committee had since re-submitted its objection to the new application.

Cllr Cypher stated that WCC Highways had merely acknowledged the Arrow Fields Barn application and had not undertaken a Transport Assessment which was remiss of them given the proposed difference in possible vehicle movement and the fact that no times had been stated concerning vehicle movements despite the sites close proximity to a Care Home.

Cllr Worrall confirmed that APC's latest objection covered the aforementioned points.

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Cllr Hotham made reference to a 38 ton HGV trailer that appeared to have been abandoned since the start of the Covid-19 restrictions in a lay-by in Hopwood and suggested that the vehicle be reported.

*[District Councillor's, English (Alvechurch South Ward) & Van Der Plank's (Alvechurch Village Ward) written report]*

## Bromsgrove District Council Update

*Bromsgrove District Planning Committee meetings, Overview and Scrutiny meetings and Cabinet meetings have resumed again using Skype for Business. All other meetings have been cancelled including Full Council meetings. The Bromsgrove Alliance are pushing hard to make sure democratic processes are followed and have stated that they see no reason why other meetings should not be held via the internet.*

*A new (Anti-Social Behaviour ) ASB policy that outlines how the Council will work with the police and other partner agencies to tackle anti-social behaviour across the District has just been adopted. The policy is based on a framework of prevention, early intervention, support and enforcement. A number of changes are reflected in the policy revision; including an updated definition of ASB in line with legislative changes, clarification on what is considered ASB, enhanced case management procedures and risk assessment processes and updated details about the tools and remedies available to address ASB. The policy can be found on the BDC web-site.*

*Discretionary Business Rates Grant. The Council has previously been awarded grants of approximately £21m at the onset of the Covid-19 lockdown and these have been distributed to nearly 2,000 businesses. It became apparent, however, that not all those businesses which had suffered as a consequence of Covid-19 had been eligible for the original grants. Central Government therefore announced an additional fund of approximately 5% (of the original grant), the Local Authority Discretionary Grants Fund, on 1st May 2020 and published guidance for local authorities on 13th May 2020, together with appropriate guidance. This further scheme provided financial support to businesses impacted by the Covid-19 pandemic and was in addition to the two existing schemes administered by local authorities: the Small Business Grants Fund and the Retail, Hospitality and Leisure Grants Fund. The Government has announced three mandatory criteria for support under the scheme;*

- The business must have been trading on 11th March 2020*
- The business must not be eligible or have received support under the other Covid-19 support schemes*
- The business must not be in administration, insolvent or have had an order to strike off made.*

*The Government has advised that payments under the scheme should be targeted at small and micro businesses. Local authorities have been provided with discretion as to which businesses to support under their scheme, however, government has stated their expectation that businesses in shared offices, small bed and breakfasts, charities in occupation on one small property, and market traders with fixed property costs are prioritised for grant. The scheme will be published on the Council's website and social media channels. The applications will be opened for a fixed period of time, anticipated to be 14 days from June 8th 2020, after which the scheme will be closed and the applicants assessed. If Parish Councillors are aware of any local businesses still needing support, please signpost them to the BDC web-site where they can find more information.*

**Chairman** .....

**Date** .....

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## Alvechurch Cares Update

Support for residents in need in Alvechurch Parish has continued. A new Steering group has been set up and has met once since the last Parish Council meeting. The number of phone calls and emails we are receiving to ask for help has reduced over the last few weeks, which we understand to be the case with other support groups in the district. The Helpline Co-ordinators are meeting on 9.6.20 to discuss whether the timings need to be changed so that best use is made of everyone's time. Presently the Helpline is open to residents in need from 8am -6pm, 7 days a week. We have 8 Helpline Co-ordinators who answer the phones on a rota basis.

The Listening Ear Service (formerly known as the Befriender Service) is run by Martin Ball who has had several residents who needed someone to chat with. There has not been a great call on this service, however, especially now lockdown is easing. It is an option however, should one of the Helpline Co-ordinators feel that the service would be useful to any residents. Since the phone lines have been open we have helped more than 72 people and completed 152 requests for help. In addition to the practical support and listening ear service, Alvechurch Cares is now helping to support 3 online groups - \* Youth-At-The-Lounge \* Friendship Matters \* Alvechurch and Beoley Stronger Together Youth at the Lounge Zoom groups. The group is run by Rosie Pring (DBS checked and previous Youth worker at the Lounge) and Rachel McDonnell (young person who is very involved with the local Guides and Brownies). Kirsty Cooke also attends the meetings as the second DBS adult and is the Alvechurch Cares co-ordinator for the groups. Caroline Jennings is the administrator for the group. The group runs twice a week on Tuesdays at 4-5pm for 7 -10 year olds and on Thursdays at 7-8pm for the 11-14 year old group. They have been very successful with great feedback from the young people and their parents/carers.

Friendship Matters Zoom group is a social group for the senior citizens of Alvechurch Parish. It is run by Mandy Monger along with Sarah James (Manager of the Lounge) and Trevor Johnston who is the administrator. Darren Priddy (a local IT trainer has been very helpful in helping residents to set up Zoom).

The Alvechurch Cares co-ordinator for the group is Annette English. The first meeting was held on the 18th May and there was great feedback from the users. A special treat is being organised for the 8th June to celebrate the 70th wedding anniversary of two of the members -two violinists will be playing outside their house (weather permitting!) Hopefully we will be able to feedback at the Parish meeting!

## Alvechurch and Beoley Stronger Together

This is our newest group focussed on the mental health and wellbeing of the residents of Alvechurch and Beoley parishes. It is run by April Lavercombe (a mental health worker) and Helen Bremner (an ICU nurse and trained hypnotherapist).The group Administrator is Martin Ball and the Alvechurch Caresco-ordinator is Annette English. We have also had offers of help from a trained life coach, and a counsellor who is part of the emotional well-being group in Wythall and Hollywood. The group's focus is on the emotional well-being of residents in both Alvechurch and Beoley parishes and aims to have a chat group as well as activities to help with emotional well-being during the CV-19 crisis. There is a new Facebook page set up for the group where people can find a recording of the live guided meditation session that was run on May 25th. A great way to relax and clear your mind of any anxieties.

**Chairman** .....

**Date** .....

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Cllr Worrall asked DCllr English if she would like to add anything further to the her report?

DCllr English advised that BDC were currently compiling an Antisocial Behaviour Policy in conjunction with the police.

Cllr Worrall asked that the Clerk place information concerning BDC’s Discretionary Grants on the Parish Council FB Page. **Action – Clerk.**

DCllr Van Der Plank commented on the increased volume of fly tipping, especially in areas such as Rectory Lane, advising that the use of CCTV to deter such behaviour may be an option.

DCllr Van Der Plank also stated that there appeared to be a number of temporary signs that had not been collected after road works had ended, citing the lack of storage space locally.

DCllr Van Der Plank advised that she had received a number of complaints concerning bonfires; that at this time of increased health and safety concerns in relation to breathing given the Covid pandemic, BDC had issued strict guidelines that there should be no bonfires.

Cllr Cypher queried whether a Member of the Parish Council would be invited to represent the Council on the reformed AC Steer Group? DCllr Van Der Plank advised there had only been one such meeting since the reformation and that Cllr Humphries had been invited to join the group.

Cllr Worrall sought confirmation from fellow Members that all were content for only Cllr Humphries to represent APC in such a manner. **Unanimous.**

## 7. COUNTY COUNCILLOR REPORT

Cllr Hotham gave an undertaking to speak to ‘Dave the sandwich Man’ to ensure he was aware of the Discretionary Grant.

Cllr Hotham also suggested Rowney Green Village Hall volunteers may wish to apply for the aforementioned grant; so too Alvechurch Village Hall. Cllr Cypher agreed to make volunteers aware at Rowney Green. **Action – Cllr Cypher.**

With regard to the control refuse on the A441, Cllr Hotham confirmed that monies had been specifically ‘earmarked’ for this project and the work now needed to be undertaken , with any budget residue being used to improve the pavements along the Birmingham Road, in part.

In relation to Station Road, he reported that there had been several objections which were currently being considered ahead of a report being issued.

## 8. OPEN FORUM

No requests to speak were received.

## 9. COMMUNICATIONS BY THE CHAIR

Cllr Worrall reported on the content of the Zoom meeting which had recently taken place with the Post Office concerning 14 The Square. Cllr Worrall advised the franchise agreement with Simply Fresh had now been withdrawn and that the Post Office were to embark on a new round of inviting and identifying new franchisees, however, given the Covid restrictions there were currently no time scale for this action.

*Chairman* ..... *Date* .....

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Cllr Worrall reported that he had obtained advice from a Structural Engineer for the work needed to repair/improve the culvert/bridge at The Wiggin and a discussion ensued concerning the ‘Earmarked’ sum of £1500 that was currently set aside to facilitate these improvements with Cllr Worrall suggesting it would be prudent to address such works prior to inclement weather. **Action – Cllr Worrall gave an undertaking to gain a quote for said works.**

Cllr Worrall also reported on the informal meeting held with Cllrs Wallis, Cypher & Humphries at Rowney Green Playing Fields and the Zoom Meeting held with Mr Gwilliam concerning the use of Hopwood, The Wiggin and Rowney Green sites, by both local and non-local football teams and the necessity to ensure there would be no clash of match times/pitch use etc.

Mr Gwilliam had expressed a desire for Alvechurch Lions Junior teams to make full use of all of APC’s facilities in the future with the youth teams playing at The Hayes.

Cllr Worrall explained that if APC were successful in its NHB bid such could be used to improve all sites (*car parking and drainage*) thereby providing for four local junior teams to play at Hopwood and four junior teams to play at Rowney Green and this would therefore result in the council having to decline the Winyates FC approach regarding playing their matches at HCC. **Noted**

Cllr Worrall advised all present that the signage at Hopwood and The Wiggin had since been installed and thanked Cllr Humphries and the Clerk for their assistance in bringing the project to a successful conclusion.

Cllr Cypher questioned council’s priorities in relation to its NHB grant submission which was currently pending? Cllr Humphries explained that he required guidance as to council prioritisation of works i.e car parking or drainage or a split application? A lengthy debate followed which encompassed agenda item 17.

Cllr Wallis commented on the fact that improvement works may result in the pitches not being playable this season. Cllr Worrall stated he was currently in the process of gaining quotes which could be used to support the NHB Grant submission.

Cllr Cypher reminded members that prior discussion to improve car parking at Rowney Green had not materialised and that such works would ultimately be the ‘deal breaker’; that as well as the NHB Grant there was a Community Asset Fund that could be applied for as of July, plus possible monies from the Football Foundation or via Mr Gwilliam if Alvechurch Lions were minded to contribute.

Cllr Worrall reiterated his thoughts concerning the cost to address such works, believing the total not to be excessive or prohibitive given the council’s reduced General Reserves, suggesting Hopwood drainage was merely formation of a soak away; The Wiggin was maintenance work of a watercourse that had been neglected and required clearing and that at Rowney Green the pitch needed aeration and to increase car parking capacity shrubs needed cutting back and rubber matting laid.

It was finally proposed by Cllr Worrall that the grant application be divided between car park improvements at Rowney Green and improved drainage for Hopwood and The Wiggin sports pitches.

**Unanimous.**

Cllr Cypher suggested the need for delegated powers (LGA 1972 s101) to be bestowed to allow two members and the Clerk to seek quotes and submit the NHB grant submission.

*Chairman* ..... *Date* .....

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Cllr Baxter suggested that delegated authority be given so that the application could be progressed and submitted within the requisite timescale. Proposed by Cllr Worrall. **Unanimous.**

### 10. CLERK'S REPORT

The Clerk presented her monthly report, outlining the actions undertaken since the last meeting.

### 11. MONTHLY ACCOUNTS

The monthly Payment Schedule, Reconciled Bank Statements and Budget Overview Report were accepted and confirmed as accurate. **Unanimous.**

Payment of the expenditure shown on Payment Listing, totaling £10,322.32 was proposed by Cllr Worrall. **Unanimous.**

Virements and transfers between accounts were duly noted.

### 12. ADOPTION OF FORMAL DOCUMENTATION

Cllr Worrall reminded those present that all members had been given the opportunity to consider the documentation listed ahead of the meeting and to also suggest amendments; Cllr Worrall went on to advise that the documents had since been modified to reflect members comments.

a. Adoption of *Standing Orders (Part 1) 2020v1* was proposed by Cllr Worrall. **Unanimous.**

b. *Financial Regs (Part 2)/Statement of Internal Control Policy (Aug 2019 Model Regs)*

Cllr Baxter brought to members attention;

- item 3.4 which stated that the Council's budget would be set in January. **Noted.**
- Item 4.1 – Authority to spend under delegation to the RFO/Committees. **Noted.**

Adoption proposed by Cllr Worrall. **Unanimous.**

c. *Scheme of Delegation* Adoption proposed by Cllr Worrall. **Unanimous.**

Cllr Worrall explained that it was important for the council to place trust in its Clerk and that delegated authority allowed for urgent matters to be addressed in a timely manner.

d. *Committee Membership*

Adoption proposed by Cllr Worrall. **Unanimous.**

The Clerk advised she would issue members with the amended version.

### 13. REMIT OF COMMITTEE

a. Adoption proposed by Cllr Worrall. **Unanimous.**

b. It was proposed by Cllr Worrall that the review of further policies be delegated, under the committee remit document, to that of the F&S Committee. **Unanimous.**

### 14. PEAR MAPPING

Cllr Worrall proposed the agenda item be deferred until the July FC Meeting.

Cllr Cypher was keen however to learn what action had been taken to further the lighting project; Cllr Worrall and the Clerk provided an overview and explained that whilst they were currently collating maps/information from several sources this would the need to be plotted on a parish map.

*Chairman* ..... *Date* .....

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Cllr Worrall reiterated his desire to defer the matter as depending on the information received he suggested that it may be more cost effective for council to then consider Pear Mapping's quote to 'plot' the information for £350. **Noted.**

## 15. ALVECHURCH CARES

Cllr Humphries advised that the PCC Grant sum had been received and that £400 had since been donated to Alvechurch Cares. **Noted.**

Cllr Humphries stated that a further £1000 had been received from Western Power Distribution and requested members consent to also make a donation of a similar sum to Alvechurch Cares.

Cllr Baxter suggested that the £1000 received could be used to off-set the £1500 float given to Alvechurch Cares which was at some point to be returned to APC.

DCllr English gave an undertaking to speak to the AC Steering Group to see if they would be willing to return £500, which added to the £1000, would fulfill their requirement to return the float sum and provide for an audit trial. **Action DCllr English.**

Cllr Worrall expressed the council's appreciation for all of the hard work undertaken by the Alvechurch Cares Volunteers., saying he felt it had been an excellent team effort and showed a great community spirit.

## 16. FORMAL CORRESPONDENCE

All formal correspondence had been distributed and addressed throughout the course of the month.

## 17. COMMITTEE & OTHER REPORTS

### ❖ **PLANNING & HIGHWAYS COMMITTEE**– *Cllr Worrall*

- Draft Minutes –available via the Website/Hard copy in Minute books (*publicly accessible*).

Cllr Worrall provided Members with an overview of the decisions submitted by the Planning Committee to BDC (LPA)

Cllr Humphries seized the opportunity to gain members comments on modifications made to the P&CC Grant Submission which he advised was now supported by WCC Highways Manager and encompassed; two enhanced gateway approaches, traffic management system, signage and the highway re-lining.

It was proposed by Cllr Worrall that Council support the grant submission.

**Unanimous.**

### ❖ **FINANCE & SCRUTINY COMMITTEE** – *Cllr Baxter*

- Approved Minutes –available via the Website/Hard copy in Minute books (*publicly accessible*).

*Chairman* .....

*Date* .....

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## ❖ YSR COMMITTEE

- Draft Minutes –available via the Website/Hard copy in Minute books (*publicly accessible*).

Cllr Wallis advised that the points shown under agenda item 17 had already been covered earlier in the meeting. Cllr Wallis called for his fellow members to join him and possibly local residents in a walk around the parish facilities/play and sports areas to identify future works – date TBC

The Clerk suggested Mrs Green be contacted/invited to join the group. **Action – Cllr Wallis.**

Cllr Cypher inquired whether there was any merit in contacting residents of Rowney Green, the Village Hall committee and the RGA to explain the council’s car parking proposals in detail? Cllr Worrall felt this action to be premature and suggested residents views were sought after it was known if the council’s NHB grant submission had been successful and when it knew it had sufficient funds to address the work outlined.

Cllr Wallis also suggested that residents at Meadow Lane should be contacted ahead of any decision being taken to increase car parking capacity at The Wiggin. Cllr Worrall stated that there would always be the issue of ‘not in my back yard’ however he reminded members they had been elected to service the whole of the community and that to enter into consultation without knowing all of the facts was not a sensible approach.

## ❖ H/R COMMITTEE – Cllr Willets

- Approved Meeting Minutes, available via the Website/Hard copy in Minute books (*publicly accessible*).

Cllr Cypher queried the relevance of the informal H/R Meeting notes?

Cllr Willets explained to members that the informal meeting had taken place as it had not been possible to hold a face-to-face meeting to conduct the Clerks 3mth appraisal; that during this meeting Covid restrictions/working practices were also discussed and it was these points that required member consideration/approval.

Cllr Worrall expressed his view that the current working practices that had been adopted by the Clerk and Assistant Clerk and which involved remote working from home appeared to be working well and that ‘output’ had increased. It was therefore proposed by Cllr Worrall that until such time as Covid restrictions were relaxed, making it possible for Council to once again meet; that Zoom meetings would continue and employees would remain working from home, with the Assistant Clerk visiting the office once a week to collect post/place agendas on the Noticeboards etc. as required and to address matters that could not be addressed remotely with the Clerk continuing to work from home until government guidance changed. **Unanimous.**

During the month of August a plan of the office would be drawn to gauge how social distancing measures could be implemented (*i.e. desks re-sited, additional electric/PC points and installation of screening*) ahead of the office hopefully then re-opening to the public in September. It was noted that remote working would continue for the foreseeable future and, in part once restrictions had been eased, and these would be reviewed in February 2021. **Noted.**

## ❖ EXTERNAL BODIES

**The following members were nominated to represent the council;**

- Alvechurch Village Hall – Cllr Helmore
- The Lounge – Cllr Freeman

**Chairman** ..... **Date** .....

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## PICNIC IN THE PARK

- a. Members were asked to consider whether they wished to transfer the £500, held in respect of the 2015 event, to that of The Lounge. Proposed by Cllr Worrall. **Unanimous. Action – Clerk.**
- b. Cllr Worrall reported that the volunteers were still hopeful the event would go ahead on the 5<sup>th</sup> September, subject to the easing of restrictions/government guidance.

Cllr Wallis advised there was a Working Party meeting on the 10<sup>th</sup> June and he gave an undertaking that he would advise council/Clerk of the volunteer's decision concerning the hosting of the event. **Action – Cllr Wallis.**

- c. Cllr Wallis nominated Cllr Lewis to be the council's liaison; Cllr Lewis however declined believing herself too inexperienced; Cllr Wallis was instead proposed by Cllr Worrall. **Unanimous.**
- d. Cllr Worrall suggested discussion around the event insurance be deferred until it was known whether the event would go ahead this year.

Cllr Cypher believed there were many anomalies that needed to be considered/addressed if a meaningful debate concerning insurance provision was to be had, such as;

- Is the event hosted by a voluntary group with the council merely providing the use of its facility, The Wiggin?
- Is it 'hosted' by a sub-committee of YSR and therefore a council deemed event?

Cllr Worrall felt that unless Cllr Wallis could answer these questions a meeting needed to be arranged with the volunteers organising the event.

The Clerk advised she had already had several conversations with certain members concerning this topic and had provided all members prior to the Full Council Meeting with a copy of the three responses received from different insurance providers; that once the aforementioned point had been established there were implications the council would need to consider if it were deemed to be a council event and this involved both insurance provision and H&S/RA considerations. **Noted.**

It was proposed by Cllr Worrall that the matter be deferred to the July meeting in order Cllr Wallis could establish;

- a) whether the event would be going ahead
- b) who would be 'hosting' the event and therefore responsible for gaining insurance/addressing H&S . **Unanimous.**

## 18. COUNCILLORS REPORTS (Around the Parish)

Cllr Hornsby reported that a street light, outside 326 Birmingham road, was still not working. **Action Clerk.**

Cllr Humphries suggested there was a requirement for the H/R Committee to consider future caretaker provision to ensure continuity of service. **H/R agenda item for their next meeting – action Clerk**

Cllr Lewis reported three Deer had recently been killed in Hopwood and signage warning of Deer had been requested from WCC Highways.

**Chairman** ..... **Date** .....

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Cllr Wallis reported that it appeared the grass was not being cut outside of the pitch area at Rowney Green. **Action- Clerk.**

Cllr Cypher reported that Big Ted was now a local celebrity having found fame on FB!

Cllr Freeman reported that the grass verges in Alvechurch and the Play Areas had certainly been cut and looked tidier.

Cllr Helmore inquired of the planting of tubs and at the site of the War Memorial; the Clerk advised she was currently awaiting quotes and hoped that she would then be granted delegated powers by the YSR Chairman so that she could ensure planting was addressed as a matter of urgency. **Action- Clerk.**

Cllr Worrall queried why some grassed areas at The Wiggin are left wild, while others are mowed? Cllr Wallis suggested he ask Mrs Green as he believed she would have a better understanding of the biodiversity reasons. **Action – Cllr Wallis.**

## 19. MEETING DATES

As per meeting schedule.

Cllr Worrall advised me may be tendering his apologies for the next meeting.

## 20. PRESS RELEASE.

None at this time.

## CLOSE

Meeting closed @10.00pm

Chairman .....

Date .....