

ALVECHURCH PARISH COUNCIL

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Clerk – Tammy Williams

MINUTES OF THE PARISH COUNCIL MEETING

HELD MONDAY 8th MAY 2017 AT 7.00PM

AT HOPWOOD COMMUNITY CENTRE, REDDITCH ROAD, HOPWOOD

17/001 Present: Councillors A Humphries (Chair), A Willetts, A Smith, M Worrall, R Chima, A Helmore, N Wise, M Ball, T Wallis, J Cypher & S Lambert

In attendance: Tammy Williams (Clerk), R Peach (Village Magazine), Ron Rand & a member of the public

The meeting was commenced by the Clerk, advising those present that this was the Annual Meeting of the Parish Council and that at this meeting the Chairman and Vice Chair would be elected, the structure of the Committees would be finalised and we would agree revisions to our Financial Regulations and Standing Orders.

17/002 Election of Chairman

Councillor Cypher nominated Councillor Humphries to retain his office of Chairman of Alvechurch Parish Council and this was seconded by Councillor Wallis. Councillors **agreed unanimously** that Councillor Humphries should be Chairman of Alvechurch Parish Council. Councillor Humphries thanked everyone for their ongoing support.

Councillor Humphries completed and signed the Declaration of Acceptance of Office / Undertaking to Observe the Code of Conduct form in the presence of the Clerk, who also signed the form.

Before moving on to the next item on the Agenda, Councillor Humphries offered his congratulations to District Councillor Hotham who had been elected as County Councillor for Alvechurch at Thursday's Local Election. It was noted that this was a reflection of all the hard work that he had put into the local community. At the same time, Councillor Humphries also thanked District Councillor June Griffiths for all her hard work whilst she was County Councillor and Councillor Humphries sent, on behalf of the Parish Council, our best wishes to June who is unwell at the moment.

17/003 Election of Vice-Chair

Councillor Humphries nominated Councillor Willetts as Vice-Chair and this motion was seconded by Councillor Lambert. Councillors **agreed unanimously** that Councillor Willetts retains office as Vice-Chair of Alvechurch Parish Council.

17/004 Apologies for Absence

Councillor Smith (accepted)
Councillor Chima (accepted)
Councillor Freeman (accepted)
District Councillor Hotham (accepted)

17/005 Declarations of Interest

Councillor Ball declared an interest in Agenda Item 11.1.3 (dispensation in place)

17/006 Reports from Alvechurch Ward, District & County Councillors

District Councillor Hotham, having already sent his apologies for absence, sent a report which was read by the Clerk:

"I am sorry but I am unable to attend tonight's meeting as it clashes with the Planning Committee, this only happens when there has been a bank holiday at the start of the month.

I would like to thank all those who voted for me and also to thank June Griffiths for her work over the past years.

The deferred Longbridge East works development is back on the Planning Committee agenda and as you now I am keen to ensure the monies promised for improvements to the A441 are found and that the housing numbers for the brown field site are maximised to avoid Birmingham overspill being built on green belt land. I therefore think my attendance at committee is required.

It is very disappointing that Worcestershire Regulatory Services have now "closed the case" on noise nuisance at Mayfield Farm and I will be discussing the way forward with residents in the near future.

At Bromsgrove District Council it has now been disclosed that the cost of demolishing the Burcot Lane council house is likely to be £750,000. When this is added to ongoing running costs it appears that the net site value might end up being as low as £200,000 rather than the original estimate of £1,200,000.

I am attending training at Worcestershire County Council all week to gain a clearer understanding of how the county council works.

All the best and see you at the next meeting.

Charlie."

17/007 To Approve The Minutes Of The Previous Meeting Held On 13/03/17

The Clerk advised Councillors that Councillor Cypher had suggested a small amendment to the draft Minutes that had been issued; this related to Minute Reference 16/208 and "Mr Cypher then joined with the Councillors for the meeting that followed". This amendment had already been added to the Minutes of the Meeting held on 13th March 2017 which were then approved and signed by Councillor Humphries.

The Meeting then moved on to Agenda Item 9:

17/008 Interim Clerk's report including Matters Arising From Previous Meetings and Emergency Expenditure...

a. Update on Issues Raised with Severn Trent In Alvechurch

It was noted that the matter of the trip hazard caused by the settling of ground around the inspection chambers between Willowbrook and the Birmingham Road, was now with Worcestershire County Council and their response is awaited. There is also a leak on

Brandon Road, Alvechurch that has been raised with Severn Trent and the Clerk is liaising between residents and Severn Trent on this as well.

b. Update on the Knotweed Eradication Programme at the Wiggin Playing Fields

The Clerk advised that a letter had been drafted to be sent to the landowner and will be sent round to Councillor for comment this week.

c. Update on the Dog Bin Emptying Contract

The previous contractor took the new contractor round the bins in March and I.D.G Garden Services started emptying our dog waste bins on 1st April 2017. The contractor has also popped into the office to formally introduce himself to us.

d. Update on BT Broadband Contract

It was noted that the Clerk had raised a complaint with BT regarding our broadband contract and this has now been resolved. Our new Broadband contract has been backdated to 14th February 2017.

e. Update on Internal Audit Process

The Clerk confirmed that the Internal Auditor has written to confirm that the Parish Council passed the Internal Audit process and a copy of the letter was sent to all Councillors.

f. General Update on Projects

The Clerk had provided all Councillors with a copy of the updated project list and it is hoped that many more projects will be completed in May.

g. Update on the Finlay Church Memorial Garden at the Wiggin Playing Fields

The Clerk and Councillor Smith have been corresponding by email about this project.

h. To Note the Resignation of District Councillor Smith from Bromsgrove District Council

It was noted that District Councillor Smith has resigned from Bromsgrove District Council and a by-election will be held on 8th June 2017.

i. To Note a Request From Bromsgrove District Council to Hold Tai Chi Classes at the Wiggin Playing Fields

A request was received from Bromsgrove District Council regarding holding classes in the Wiggin. I advised that we may consider charging fitness groups using the playing fields in the future.

At this point in the Meeting, the Chairman returned to Agenda Items 7 & 8:

17/009 Appointment of Committees

Please see Appendix 1 to these Minutes confirming the updated Committee and Working Group Membership document.

17/010 Appointment of Representatives to Outside Bodies

Please see Appendix 1 to these Minutes confirming who will be representative of the Parish Council at Meetings of Outside Bodies.

At this point in the Meeting, the order resumed to Agenda Item 10:

17/011 Finance & Administration

a. To Receive a List of Invoices for Payment and to Consider any Exceptional Items

Councillors were provided with 2 cheque lists. These were approved and the cheques were signed.

b. To Consider the Maintenance Work to the Floor at Hopwood Community Centre

Councillors were provided at the meeting with a briefing note confirming that three contractors had quoted to install a new floor at Hopwood Community Centre. Councillors sought clarification that all three had quoted on a like-for-like basis and Councillor Worrall confirmed that this was the case. It was **agreed** that Top Mark offered the benefit of being a single contractor to remove the existing floor and also install the new floor. They were also the most reasonably priced quotation and had the required £5m Public Liability Insurance for

undertaking work at our premises. Councillors were **all content** that the work could be carried out with a ceiling of £6,000. It was therefore **agreed** that the Clerk and Councillor Worrall could make arrangements with Top Mark to undertake this work and that the work would be carried out with the least amount of disruption to users.

c. To Consider Quotations Received for the Doors and Windows at Hopwood Community Centre

Prior to the meeting, Councillors had been provided with a Briefing Note regarding this. Six contractors had been approached and two contractors had declined to quote. Councillors **agreed** that Howard Yarnold should be approached to install new doors and windows at Hopwood Community Centre and this decision was made on the basis that the contractor had visited the site and quoted accordingly, no upfront deposit was required, a 10 year warranty was included, the contractor has £5m public liability insurance, has the benefit of being based locally should any further issues arise in the future and also the quotation was the most reasonably priced.

At this point, Councillors moved on to Agenda Item 10.5:

d. To Consider the Installation of a Notice Board Outside the Office on George Road

The Clerk advised Councillors that notices are currently being displayed across our windows which restrict natural light and Councillors were asked if consideration would be given to installing a notice board on the grass verge in front of the office in order to tidy the office front. It was noted that our Highways Representative believes that this piece of land belongs to Highways and that permission will be sought; it is also felt that planning application will be required. Councillors noted that the Parish Council does own notice boards in other parts of the village and around the Parish and that it is also proposed as part of the Neighbourhood Plan that there are fewer notice boards in the village, although it was recognised that not everyone has access to social media. Councillors **agreed** that the Clerk could obtain details of possible notice boards and costings.

ACTION POINT: The Clerk to obtain designs and costings for a new Parish Council notice board.

e. To Consider the Risk Assessment for the Office Premises and to Consider Solutions for Lone Working

A copy of an Office Risk Assessment had been emailed to all Councillors for consideration. Councillors **agreed** this document. The matter of lone working was raised and discussed and suggestions made were to have the office door locked at all times versus only when staff members are working alone and also purchasing Personal Alarms which was **agreed**. Councillor Humphries expressed that Council should be guided by the Clerk and the Assistant Clerk. It was also noted that as part of the Risk Assessment a Grievance Policy should be in place.

ACTION POINT: The Clerk and Assistant Clerk to discuss preferred solutions for safe working conditions.

ACTION POINT: The Clerk to purchase two Personal Alarms for each desk.

ACTION POINT: the Clerk to contact Worcestershire CALC regarding model Grievance policies that we could adapt and adopt.

At this point in the meeting, Councillors reviewed Agenda Item 10.4:

f. To consider the Flexed Budget for the 4th Quarter and Year End Figures for the 2016/17 Financial Year

The Clerk advised Councillors that the Flexed Budget and Supporting Notes had been reviewed at the last Finance & Resources Committee. Councillors had been supplied with copies of these documents to review prior and during the meeting. It was noted that the format of these documents were easy to digest and review and that any queries arising should be directed to the Clerk at any time.

The Meeting discussions then moved back to Agenda Item 10.7:

g. To Consider Adopting BDC's Policy for Councillors' Expenses for the 2017/18 Financial Year & Adding it to the Parish Council's Website

Bromsgrove District Council had sent Alvechurch Parish Council their Policy for Councillors' Expenses for the 2017/18 Financial Year. Councillors voted to adopt this policy:

9 Councillors **agreed** that the Parish Council should adopt the policy

1 Councillors **abstained** from the vote.

Motion carried.

Councillors then discussed whether this policy should be published on our website or Facebook page. It was **agreed** that the Clerk should distribute a draft document for consideration prior to adding to the website

ACTION POINT: The Clerk to draw up a draft document for Council consideration

h. To Consider the Insurance Renewal Received

The Clerk confirmed that the Insurance Renewal document had been received on 5th May and that the Clerk would like to review the document again. As such, and in conjunction with the Annual Review, the Clerk advised members of the Finance & Resources Committee that it is proposed that a Committee Meeting be held on Monday 22nd May in order to agree the Insurance Renewal and also the Annual Review documents prior to the June Parish Council Meeting.

ACTION POINT: The Clerk to advise Members of the Finance & Resources Committee if there will be a Committee Meeting at the end of May.

i. To Consider Revised Standing Orders and Financial Regulations for Alvechurch Parish Council

The Clerk and Chairman had reviewed the NALC Model Standing Orders and Financial Regulations and updated them accordingly for Alvechurch Parish Council. Councillors were provided with copies of these documents prior to the meeting.

Councillors unanimously approved the Financial Regulations and Standing Orders.

ACTION POINT: The Clerk to provide each councillor with a copy of the Standing Orders and Financial Regulations

ACTION POINT: The Assistant Clerk to provide Councillor Ball with a copy of the Good Councillors Guide, as requested.

j. To Consider the 2016 New Homes Bonus Grant Allocation for the Purchase of a Defibrillator at Hopwood Community Centre and to Propose Projects to Receive Funding From the 2017 New Homes Bonus Allocation

i. The Clerk confirmed that she had spoken to a local charity (Craig & Charlotte Saving Hearts) about supporting us with the installation of a defibrillator at Hopwood Community Centre. The charity had confirmed that they would cover the difference between what had been raised from the New Homes Bonus Grant Allocation and the cost of the defibrillator. The Clerk advised Councillors that additional costs would be electrical connection of the defibrillator, battery replacement every 4 years (£150) and 2 new sets of pads every 2 to 2½ years (£60). The Charity would also provide training once the defibrillator is installed and would ask for a donation towards this.

The Clerk advised Councillors that the Charity cannot supply housing for the defibrillator to be stored externally to the building and estimate that this will cost around £700. Councillors were asked if they would prefer to store the defibrillator externally so that anyone in the vicinity could access and use it. Councillors **agreed** that this was a must.

ACTION POINT: The Clerk/Assistant Clerk to research costs for defibrillator housing

ii. The Clerk had received prior notification from District Councillor Hotham that that the New Homes Bonus paperwork for 2017 would be available on 8th May. The Clerk advised that this year the criteria had changed and that grants will be allocated to projects that are in place to mitigate the impact of increased housing in an area.

ACTION POINT: The Clerk/Assistant Clerk to put a notice about the New Homes Bonus on to the Parish Council's Facebook page to notify other community groups

ACTION POINT: Councillors to notify the Clerk of any Parish Council projects that might be eligible for this year's New Homes Bonus

k. To Consider the Success of the 20 is Plenty Sticker Campaign and Next Steps for Further Promotion

The Clerk advised Councillors that to date, 13 stickers have been requested of the 100 purchased on a sale or return basis. A notice has been put on the Alvechurch Parish Council Facebook page and posters are on notice boards. It was **agreed** that the stickers would be promoted at Picnic in the Park on the Neighbourhood Plan Stall and that the success of the project would be reviewed after Picnic In the Park.

17/012 Reports From Committees and Minutes Circulated Since Last Meeting

a. To Receive an Update From the Finance & Resources Committee Meeting Held on 27th March 2017

Please refer to the Minutes

b. To receive an update from the Youth, Sport & Recreation Committee Meeting to include:

i. To Receive an Update on the Picnic In the Park Committee and to Consider the Marking of the Orienteering Route Around the Wiggin Playing Fields

Councillor Wise updated Councillors that with not long to go until the event, the organisers are looking for stewards for on the day. It was reported that on Saturday, £200 of raffle tickets were sold in the village! Councillor Wise confirmed that the road closure had been sorted for Meadow Lane and that the Committee had successfully applied to Bromsgrove District Council for a grant to purchase a second Events Shelter.

Councillor Wise also advised Councillors that at the last Youth, Sports and Recreation Committee Meeting, Committee Members approved that orienteering markers could be added to benches and trees at the Wiggin Playing Fields, however since then the Committee Members have been notified that the markers would need to be concreted into the ground instead. Councillor Wise confirmed that the route would be supported by maps that would be kept at The Lounge. The Clerk queried the height of the posts. Standing orders were then suspended to allow Ron Rand to speak who advised that he would recommend that the posts are made of concrete and are concreted in.

ACTION POINT: Councillor Wise to update Council on the type and height of posts proposed.

ii. To Consider the ROSPA Reports Received for the Wiggin, Rowney Green and Hopwood Playing Fields and whether to publicise them on Alvechurch Parish Council's Website and/or Facebook Page

Councillors were provided with copies of the ROSPA Reports for our three Playing Fields. It was noted that none of the issues raised were classified as more than Low Risk. Councillors considered whether to place copies of the report on our website. It was **agreed** that we would post on our Facebook page that our Playing Fields had been inspected stating the date and that copies of the reports are available to view at the Parish Council office on request. The post should also advise that any issues with our Playing Fields should be reported to the Parish Council office.

ACTION POINT: The Clerk/Assistant Clerk to post this on our Facebook page

iii. To Receive an Update on the Wiggin Development Working Group

The Clerk advised that Bromsgrove District Council had recently supplied additional posters for our consultation process and this had caused a delay in progressing the consultation process. The Clerk will arrange a Wiggin Development Working Group Meeting shortly.

ACTION POINT: The Clerk to arrange a meeting

iv. To Consider the Tendering process for Grounds Maintenance

The Clerk updated Councillors that the current ground maintenance contract will expire on 30th June 2017 and the Clerk is in the process of updating the Invitation to Tender document. Our Financial Regulations state that any contracts under £25,000 require us to obtain three quotations. The Clerk also advised Council that we have already received enquiries from local and national companies about our Grounds Maintenance Contract. It was **agreed** that the Clerk could issue the Invitation to Tender document to all companies who had already expressed an interest in Tendering for the contract. It was also **agreed** that the Clerk should post on our Facebook page and in the CALC Newsletter that any companies interested in Tendering for our Grounds Maintenance contract should express an interest to the Clerk. The Clerk also requested and it was **agreed** that Councillor Smith, and in his absence Councillor Humphries, would open the Tendering documents together (as per our Financial Regulations) at the set date and time stated in the Invitation document.

ACTION POINT: The Clerk to place an advert in the CALC Newsletter and on Facebook requesting expressions of interest.

ACTION POINT: Councillor Worrall to email a Tender Return Form to the Clerk

v. To Receive an Update on the Allotments

Councillor Wallis confirmed that the half plot offered to The Lounge had been declined. It had been reported that three plots are currently not being worked. The Clerk advised that a query regarding the lock on the gate had been received.

ACTION POINT: The Assistant Clerk to provide an update on the allotments for the June Parish Council Meeting

ACTION POINT: The Assistant Clerk, Clerk and Councillor Wallis to meet to discuss the formal transfer of accounting arrangements to the Clerk & Assistant Clerk

ACTION POINT: The Assistant Clerk to review the Allotment Contract between the landowner and the Parish Council to establish the break point date in the contract.

vi. To Receive an Update on the Lounge

Councillor Lambert advised that the chef had recently left and The Lounge is currently looking to recruit a replacement. The pop-up theme nights have been a sell out and will resume once the new Chef is recruited.

c. To Receive an Update on the Planning Meeting Held on 3rd April 2017

It was noted that the last Planning Meeting was held at the Parish Council office and was deemed a success. Please refer to Minutes for further details.

d. To Receive an Update from the Health Working Group

Councillor Humphries advised Councillors that there hadn't been a Health Working Group meeting recently however, he and the Clerk do have a meeting at Alvechurch Medical Practice on 12th May. After which, the Health Working Group will meet again.

e. To Receive an Update from the Neighbourhood Plan Steering Group

In Councillor Smith's absence, Councillor Worrall updated those present that the Neighbourhood Plan Steering Group is now meeting in smaller groups to make progress in individual areas of the Neighbourhood Plan. Thanks were expressed to Councillor Helmore for his photographic work and to Councillor Smith for his written work. It was noted with regret that Helen Groves who had been advising the Neighbourhood Plan Steering Group, had recently left Bromsgrove District Council. However, it was hoped that this month the Steering Group would be able to send the Plan to Bromsgrove District Council and Worcestershire County Council for the next stage in the consultation process. After that, the next step would be to consult with the public again.

The Steering Group believe that the evidence base may need additional work and as such, they are looking to circulate questionnaires at the Picnic in the Park.

Councillor Cypher asked if the Steering Group had considered its stance on the Government's white paper on housing numbers for the district. Councillor Humphries confirmed that this matter had been discussed and it was agreed that this matter would be

reviewed at a meeting with Mike Dunphy of Bromsgrove District Council and Gerard Cooper in the first week of June. Councillor Cypher expressed concern that the Neighbourhood Plan could be wrong-footed if the Government makes any changes to the white paper just as the Steering Group finalises its Neighbourhood Plan.

f. To Receive an Update on Highways matters to include the road works at Bordesley and the Safer Roads Partnership Speed Monitoring on the A441, Hopwood

- i. Councillor Humphries noted that as the Alvechurch Ward had recently elected a new County Councillor, this item should be deferred until the Parish Council had met with its new County Councillor, Charlie Hotham.
- ii. Councillor Humphries advised Councillors however, that the Safer Roads Partnership is still carrying out speed monitoring on the A441 and there is a small sign there now.
- iii. Councillor Humphries advised Councillors that he is liaising with the County Council regarding the Bordesley roadworks as it is felt that the contractors are not responding to flows of traffic

17/013 To Receive Updates from Sub Committees and Working Parties:

a. To Receive an Update on the April Worcestershire CALC meeting

Councillor Humphries attended this meeting and the following matters arose at the meeting:

- The Chief Executive of Worcestershire County Council is leaving in June.
- It was felt that Worcestershire Members of Parliament wouldn't be in favour of more unitary authorities in Worcestershire
- District Councils are not in favour of CIL taking over the role of Section 106 monies as developers' contributions to the new infrastructure.
- Councillor Humphries circulated our policy on Social Media to other Parish Councils attending the meeting.
- Sue Baxter, Chair of CALC Meetings, was thanked profusely for carrying out this role.

17/014 To Consider the 2017 Annual Parish Meeting and Arrangements for Future Annual Meetings

It was noted that it is a legal requirement for the Parish Council to hold an Annual Parish Meeting however this year's was poorly attended which was considered further by Councillors and the Clerk. Suggestions made for future meetings included: holding it at the Village Hall or upstairs at the Social Club and putting notices on all notice boards in the Village. It was also noted that as Easter fell in April more people may have been away than the year before and perhaps it was a reflection that not much is wrong in the Parish at the moment! Standing Orders were suspended to receive suggestions from the floor as well.

ACTION POINT: The Clerk to contact Worcestershire CALC to ascertain if we can hold the meeting upstairs at the Social Club.

17/015 To Consider Residents' Complaints and Queries, As Received:

a. Email Sent To The Village Magazine, Copied Into The Parish Office, Comparing The Village Environments Of Alvechurch And Barnt Green

It was noted that a resident had written to the Village Magazine contrasting the village environments of Alvechurch and Barnt Green. The resident had since visited the Parish Council and the matter had been discussed further with Councillor Smith in his capacity as Chair of the Neighbourhood Plan Steering Group.

b. Email Received Regarding Parked Cars On The Redditch Road And Speeding Vehicles Coming Round The Bend On Redditch Road Which Restrict Visibility And Make Exiting The Crescent Of Houses On Redditch Road Difficult

The Clerk confirmed that this email had been forwarded to Highways and also former County Councillor June Griffiths. Highways has confirmed that they will look into this matter.

c. Query Received Regarding Parked Vehicles at the Junction of Latimer Road and Station Road Making Visibility Difficult for Drivers Exiting the Junction

A resident visited the office to complain about the parking at the top of Latimer Road/Station Road reducing visibility at the junction. The Clerk advised the resident about the situation regarding Network Rail's Capital Funding for the Car Park and the Clerk also advised that street parking in the village was also being reviewed by County Councillor June Griffiths. This matter will be raised again at the next Highways Meeting.

d. Email Received Advising That the Black Plastic Cover From the Rubbish Bin Close to the Entrance to Swans Walk on Tanyard Lane Had Been Removed

The Caretaker has confirmed that this has now been resolved.

e. Query received regarding the path across the field between the canal and the station
Councillor Smith spoke to the resident who felt that the path across the field was churned up. Councillor Smith then spoke with the landowner who has taped off the route around the edge of the field. Councillors Smith and Humphries updated residents about this via the AVC and APC Facebook sites.

17/016 Around the Parish

a. Hopwood

It was noted that there had been an accident at the Hopwood island on the A441 and the bushes had been obstructing the road. The Clerk advised that the Parish Lengthsman had been asked to resolve this and thanks were sent to him for doing so.

b. Rowney Green

- i. Councillor Humphries advised that he had noticed fly-tipping on the by-pass, which he reported and Bromsgrove District Council has since removed.
- ii. Councillor Wallis advised that there had been a request for the basket ball ring to be reinstated at Rowney Green Playing Fields.

ACTION POINT: The Clerk to add this to the June Youth, Sport & Recreation Agenda

c. Bordesley

Councillor Lambert queried whether the proposed extension to the tip at the end of Weights Lane was in our Parish?

ACTION POINT: The Assistant Clerk to confirm this

d. Alvechurch

- i. It was noted that the Parish Council started lobbying for a resolution to the raised inspection chamber between Willowbrook and Birmingham Road in September 2016. The matter is now with Worcestershire County Council and it is hoped that a resolution can be reached shortly.
- ii. Councillor Worrall also advised Councillors that he has raised concerns about this footpath as well because it discharges users into the road at the end where the MUGA is if you are heading towards Willowbrook and the footways on the opposite sides of both roads adjoining do not provide a natural continuation and has been badly designed. This is a major route to the school and it hoped that this will also be reviewed by Worcestershire County Council.

17/017 To Consider, And If Considered Appropriate, To Pass The Following Resolution To Exclude The Public From The Meeting During The Consideration Of Agenda Item 16 Which Contains Confidential Employee Information:-

“RESOLVED: That Under Section 100 I Of The Local Government Act 1972, As Amended, The Public Be Excluded From The Meeting During The Consideration Of The Following Item(S) Of Business On The Grounds That It Involves The Likely Disclosure Of Exempt Information As Defined In Part I Of Schedule 12A To The Act, As Amended, The Relevant Paragraph Of That Part, In Each Case, Being As Set Out Below, And That It Is In The Public Interest To Do So:-

<u>Item No.</u>	<u>Paragraphs</u>
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The Press and Members of the Public in attendance then left the meeting room in order that the Agenda could progress to a Confidential Item.

17/018 Date and time of next meeting: The next Parish Council Meeting will be held on Monday 12th June 2017 at 7pm at Hopwood Community Centre, Redditch Road, Hopwood.

This meeting ended at 9.45pm

Signed..... Date.....
Chairman, Alvechurch Parish Council